



PICKLEBALL Co-ordinator

<i>Purpose of Position</i>	<i>Organize weekly Pickleball Round Robin sessions</i>
<i>Accountabilities</i>	<ul style="list-style-type: none">• <i>Organize Round Robin Play</i>• <i>Communicate regularly with members regarding status of play dates.</i>• <i>Manage Equipment</i>• <i>Advertise & Promote Sport</i>• <i>Be Responsible for Fees received</i>• <i>Reconcile revenue & forward to Treasurer (minimum once monthly).</i>• <i>Attend monthly board meetings & update board on progress.</i>• <i>Submit all expenses to Treasurer.</i>